

**Section 6**  
**Satellite Outpatient**  
**Clinic**

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# Satellite Outpatient Clinic (SOPC)

## Recommended Space Criteria for SPD

Supply, Processing, and Distribution (SPD) is responsible for the processing and issuing of medical and surgical supplies and equipment used in the delivery of patient care. An SPD section may be required for a stand-alone SOPC that operates as an off-site satellite facility that is administratively attached to a VAMC. In some cases, depending on the distance and frequency of supply deliveries, the VAMC may consider it economically sound to use the parent facility's SPD rather than duplicating the function at the SOPC.

### Soiled Receiving

- *Decontamination Area:* Minimum 18.6 NSM (200 NSF), 12.3 NSM (132 NSF) each additional sterilizers; Max. 46.5 NSM (500 NSF) Space in this area is based on the number of sterilizers required to process reusable supplies and equipment. The minimum of 18.6 NSM (200 NSF) provides space for loading zone/access to 3 pass-through sterilizers (1 washer/ sterilizer/ sanitizer, 1 steam, and 1 ethylene oxide [EtO] sterilizer) and 1 ultrasonic washer and sink.
- *Manual Equipment Wash:* 7.4 NSM (80 NSF) This room is used to decontaminate carts and equipment used in delivery of patient care.
- *Housekeeping Aids Closet:* 3.7 NSM (40 NSF) For safety reasons this HAC will be used only for the decontamination area.
- *Locker, Toilet, Shower:* 7.4 NSM (80 NSF). Space provided will accommodate two lockers and a bench (2.3 NSM, 25 NSF), toilet with lavatory and water closet (2.8 NSM, 30 NSF), and a shower at 2.3 NSM

(25 NSF). This area is to be used by personnel assigned to the Soiled Receiving and Decontamination Area.

### Clean Areas

- *Preparation Area:* Minimum 18.6 NSM (200 NSF), Add 12.3 NSM (132 NSF) for each additional sterilizer, Maximum 46.5 NSM (500 NSF) As in the decontamination area, space is based on the number of sterilizers needed to process reusable supplies and equipment. The minimum of 18.6 NSM (200 NSF), will provide space for loading zone/access to 3 pass-through sterilizers (1 washer/ sterilizer/ sanitizer, 1 steam, and one EtO gas sterilizer) and an ultrasonic washer and sink.
- *Ethylene Oxide Gas Cylinder Storage:* 2.8 NSM (30 NSF) If all 100% EtO sterilizers (which use a cartridge), are to be used, space for cylinder storage is unnecessary.
- *Sterile/Clean Storage Area:* Minimum 22.3 NSM (240 NSF) Maximum 46.5 NSM (500 NSF) Total annual SOPC visits (not including psychiatric visits) x .0035 + 200
- *Clean Receiving and Bulk Storage Area:* 7.4 NSM (80 NSF) This space is provided for receipt, breakdown, and temporary holding of bulk sterile/clean supplies.
- *Dispatch Area:* The issuing and control of medical-surgical supplies and equipment is accomplished in this area. A visual register (quantity and location) of issued supplies and equipment is maintained in the Dispatcher's Control Station/Office. Space for this area should be computed as follows:

A) *Sterile/Clean Area* x 0.1

### PLUS

B) *Dispatcher's Control Station/Office:* 6.5 NSM (70 NSF)

**PLUS** (Include only if they will use computerized data handling equipment)

C) *Work Station: 7.8 NSM (84 NSF)* This enclosed area will accommodate the computerize data handling equipment and personnel. A running inventory of all supplies entering and leaving SPD and the initiation of the reordering process will be accomplished at this work station.

- *Equipment Storage and Testing Room: Maximum 7.4 NSM (80 NSF)* Equipment, after decontamination, is tested and stored in this room. This equipment is used for patient care and is assigned and stored in SPD as opposed to equipment used in patient care that is permanently assigned to other areas. This area will also, accommodate SPD and Surgical case carts.
- *Housekeeping Aids Closet: 3.7 NSM (40 NSF)* A separate HAC for the clean area is not needed if another one (in addition to the one in the decontamination area) is located in the immediate area.